

# EASY TO FOLLOW INSTRUCTIONS FOR NOLRS

1. Instructions to help with NOLRS registration
  - Ensure your qualifications meet the standard required for each registration level as outlined in the registration work book. If in doubt contact the NOLRS Executive secretary to clarify any issues [nolrs@outdoorswa.org](mailto:nolrs@outdoorswa.org)
  - Submit qualifications to Outdoors WA including completed registration form with payment details, signed code of ethics and practice, completed log books and copy of Current first aid qualification.
  - Once registration has been completed NOLRS registered leaders will be issued with a personal registration card with details of all areas of registration and a Certificate of Registration.
  
2. The Re registration tab on the website leads to a document which appears to be very easy to use and follow. Re registration is required every 3 years from the initial registration date. When re registering leaders will need to include the following details
  - Complete the re registration table for each area currently registered in
  - Submit Current first aid qualifications
  - Complete Application form for re registration with payment details completed
  
3. Subsequent re registration is available to leaders who wish to add registration areas to current registration.
  - Ensure that your qualifications meet the standard required for the new registration level
  - Complete the registration form for new level of registration
  - Complete payment for subsequent registration