



Outdoor Council of Australia

National
Outdoor
Leaders
Registration
Scheme

FOUR WHEEL DRIVING REGISTRATION LEVELS AND ASSESSMENT REQUIREMENTS

NOLRS VERSION 2.2

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Outdoor Council of Australia

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Introduction

This document contains information on the minimum skills required to achieve Registration within the National Outdoor Leader Registration Scheme (NOLRS) at specific levels within the activity of FOUR WHEEL DRIVING

Additional documents are available at www.outdoorcouncil.asn.au that provide information about the Scheme and the registration process include:

- **NOLRS Registration Guide** - information about the registration requirements and process
- **NOLRS Re-registration Guide** - information about the re-registration requirements and process
- **Application for Registration**
- **Application for Subsequent Registration**
- **Application for Re-registration**
- **NOLRS Partnered Assessment Providers** - a guide for organisations that conduct assessment of outdoor leaders, detailing how to have their course outcomes recognised as equivalent to the skill and knowledge requirements of the NOLRS.

What is FOUR WHEEL DRIVING?

The activity of FOUR WHEEL DRIVING involves travelling on unsealed, difficult or remote roads and tracks in licensed four wheel drive vehicles.

Examples of commercial FOUR WHEEL DRIVING activities include:

“Tag-along Tours” whereby persons travel in their own vehicles in convoy with others on a led expedition

“In-Vehicle Tours” whereby persons travel in a vehicle(s) driven by a tour leader(s)

Vehicles that are purpose-built 6 wheel drive vehicles for the purpose of “In-Vehicle Tours” as described above are captured by this Standard.

It is not intended that competitive events are captured by this Standard.

Registration Levels and Description

FOUR WHEEL DRIVING registration levels apply to Guides and Instructors who conduct FOUR WHEEL DRIVING activities on unsealed, difficult or remote roads or tracks in licensed four wheel drive vehicles.

The following registration levels are available within the NOLRS within the activity of FOUR WHEEL DRIVING -

- FOUR WHEEL DRIVING – Guide
- FOUR WHEEL DRIVING – Instructor

FOUR WHEEL DRIVING GUIDE:

A person designated as a FOUR WHEEL DRIVING Guide has the skills, knowledge and experience to work autonomously within a closely defined range of skilled operations involving known routines, methods and procedures, where a small amount of discretion and judgement is required in the selection of equipment, services or contingency measures. This person may conduct activities independently only within clearly defined contexts where there are clearly defined Standard Operating Procedures (SOPs) and relevant documented guidelines for the activity, they are familiar with those SOPs, and where assistance is readily available should a non-routine situation arise.

A FOUR WHEEL DRIVING Guide leads or guides dependent participants in FOUR WHEEL DRIVING activities. There is no intention of imparting skills or knowledge to participants beyond that which is necessary to enable their safe participation in the activity. At the end of a session or program with a Guide, the intent is not for the participant to have acquired the skills to independently participate in the activity

A FOUR WHEEL DRIVING Guide may conduct activities only at sites which have documentation that defines the key safety features and risk management procedures for the activity. This person may conduct activities independently only within clearly defined contexts where there are clearly defined Standard Operating Procedures (SOPs) and relevant documented guidelines for the activity, they are familiar with those SOPs, and where assistance is available should a non-routine situation arise.

A FOUR WHEEL DRIVING Guide does not have the ability to adequately assess the suitability of a new facility / site and its characteristics or to independently develop procedures for the conduct of FOUR WHEEL DRIVING activities. They may work as an assistant with a more experienced leader in potentially non-routine or more complex activities and programs.

A FOUR WHEEL DRIVING Guide has the knowledge, skills and experience that enable them to:

- Plan for minimal environmental impact
- Undertake risk analysis of activities
- Drive a 4WD vehicle in difficult terrain using advanced techniques
- Plan and Guide outdoor recreation sessions
- Follow defined Occupational Health and Safety policy and procedures
- Facilitate groups and deal with conflict
- Co ordinate recovery of a 4WD using advanced techniques
- Respond to emergency situations
- Guide 4WD tours
- Drive and recover a 4WD vehicle

- Use and maintain a temporary overnight site
- Interpret weather conditions in the field

FOUR WHEEL DRIVING Instructor:

A person designated as a FOUR WHEEL DRIVING Instructor facilitates skill transfer or development to participants in order that they may independently go FOUR WHEEL DRIVING. This requires the instructor to be able to transfer required skills and knowledge, apply a variety of appropriate instructional strategies, and assess a participant's skill and knowledge acquisition during and at the end of a program or session.

A FOUR WHEEL DRIVING Instructor has the knowledge, skills and experience of a FOUR WHEEL DRIVING Guide as well as additional skills and experience in training and assessment. A person at this level of competence may instruct participants to enable them to:

- Inform participants of locations, suitable to their skill level, for participating in FOUR WHEEL DRIVING
- Provide information relevant to the competencies being taught, on the range of equipment and clothing available or required, and the factors affecting choice
- Inform participants of opportunities to further develop their personal skills and knowledge

A FOUR WHEEL DRIVING Instructor has the knowledge, skills and experience of a FOUR WHEEL DRIVING Guide as well as additional skills and experience in training and assessment that enable them to

- Train small groups
- Instruct FOUR WHEEL DRIVING skills

FOUR WHEEL DRIVING Skill, Knowledge and Experience Requirements

FOUR WHEEL DRIVING Guide:

Critical aspects of a FOUR WHEEL DRIVING Guide experience, knowledge and skills include:

- Knowledge of first aid procedures relevant to FOUR WHEEL DRIVING
- Application of risk analysis principles in a FOUR WHEEL DRIVING context
- Maintenance of a participant's physical and emotional safety during FOUR WHEEL DRIVING sessions in a diversity of situations (eg, different participant groups, different learning outcomes)
- Ability to plan, guide and evaluate FOUR WHEEL DRIVING sessions at a number of different locations to suit available resources, environmental limitations and different types of participant groups with differing needs and activity aims
- Establish and maintain positive group dynamics
- Ability to apply and interpret weather information relevant to an FOUR WHEEL DRIVING activity
- Ability to select, establish and maintain a temporary or overnight site
- Ability to provide factual information on vehicle types, characteristics, equipment and technology relevant to FOUR WHEEL DRIVING
- Demonstrate understanding of current legislation, rules, codes of practice and quality standards
- Apply appropriate methods, procedures and techniques including; operational, maintenance/repair, safety, recording/reporting, selling/merchandising relevant to FOUR WHEEL DRIVING
- Experience in hazard prevention/minimisation strategies inclusive of, but not restricted to, soft ground/ice/snow/mud/loose surfaces

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of guiding a minimum of four (4) FOUR WHEEL DRIVING sessions (minimum of three hours per session) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external training within the past 12 months.

Newly trained outdoor leaders require verifiable evidence of guiding a minimum of six (6) FOUR WHEEL DRIVING sessions (minimum of three hours per session) at least two (2) different locations.

FOUR WHEEL DRIVING Instructor:

Critical aspects of a FOUR WHEEL DRIVING Instructor skills and knowledge include those of a FOUR WHEEL DRIVING Guide **PLUS** the following:

Skills to:

- Effectively deal with emergencies whilst instructing FOUR WHEEL DRIVING
- Ability to adapt sessions to meet a variety of learning abilities using appropriate instructional techniques
- Demonstrate correct FOUR WHEEL DRIVING techniques

Required knowledge of:

- Activity location and its suitability for the conduct of the instructional session
- Industry guidelines, codes of practice, recommended staff/participant ratios
- Relevant legislation regarding the instruction or conduct of FOUR WHEEL DRIVING
- Theories of instruction applicable to a range of ages and learning abilities
- Participant abilities and needs, in order to adapt the instructional session

Ability to demonstrate and / or teach the following:

- Safety practices to plan a safe instructional session in accordance with risk management plans, industry guidelines and occupational health and safety guidelines
- FOUR WHEEL DRIVE techniques or skills accurately
- Establish a positive learning environment
- Recognize different participant abilities and teach to suit individual needs
- Provide constructive feedback which enhances the participant's learning
- Relevant rules, safety procedures, regulations and legislation

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of instructing or guiding a minimum of four (4) FOUR WHEEL DRIVING sessions (minimum of three hours per session; at least three sessions must be instructing) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external Four Wheel Drive rescue training within the past 12 months, or participation in Four wheel drive rescue of 'real' participants.

Newly trained outdoor leaders require verifiable evidence of instructing or guiding a minimum of six (6) FOUR WHEEL DRIVING sessions (minimum of three (3) hours per session; at least three (3) sessions must be instructing) at different locations.