



National
Outdoor
Leaders
Registration
Scheme

KAYAKING REGISTRATION LEVELS AND ASSESSMENT REQUIREMENTS

NOLRS VERSION 2.2

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Outdoor Council of Australia

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In administering the NOLRS, the Outdoor Council of Australia (OCA) does not conduct assessments of an applicant's skills, knowledge and experience; rather it relies upon the information and certification provided by external training providers / assessors to determine the applicant's competency. Whilst every care is taken to ensure the accuracy of evidence presented, the OCA accepts neither liability nor responsibility for any direct or indirect loss, damage or liability that may be suffered or incurred by any person as a consequence of reliance upon a person gaining NOLRS registration status.

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Introduction

This document contains information on the minimum skills required to achieve Registration within the National Outdoor Leader Registration Scheme (NOLRS) at specific levels within the activity of KAYAKING.

Additional documents are available at www.outdoorcouncil.asn.au that provides information about the Scheme and the registration process includes:

- **NOLRS Registration Guide** - information about the registration requirements and process
- **NOLRS Re-registration Guide** - information about the re-registration requirements and process
- **Application for Registration**
- **Application for Subsequent Registration**
- **Application for Re-registration**
- **NOLRS Partnered Assessment Providers** - a guide for organisations that conduct assessment of outdoor leaders, detailing how to have their course outcomes recognised as equivalent to the skill and knowledge requirements of the NOLRS.

What is KAYAKING?

The activity of KAYAKING involves organized activities where participants are led as a group in various inland aquatic environments (including rivers, dams and pools) for pleasure, challenge, experience and / or educational outcomes.

KAYAKING involves double blade paddling of water craft (typically closed craft) in flat, white or sea-water environments.

It is not intended that competitive events will be captured by this registration area.

Registration Levels and Description

KAYAKING registration levels apply to Guides and Instructors who conduct KAYAKING activities in various aquatic environments (usually natural).

The following registration levels are available within the NOLRS within the activity of KAYAKING –

	Australian Canoeing Equivalent
• KAYAKING Guide (Flat & Undemanding Water)	- Flat Water Guide
• KAYAKING Instructor (Flat & Undemanding Water)	- Flat Water Instructor
• KAYAKING Guide (Grade 2 Water)	- White Water Guide
• KAYAKING Instructor (Grade 2 Water)	- White Water Instructor
• KAYAKING Guide (Grade 3 Water)	- Advanced White Water Guide
• KAYAKING Instructor (Grade 3 Water)	- Advanced White Water Inst.

KAYAKING Guide (Flat & Undemanding Water):

A person designated as a KAYAKING Guide has the skills, knowledge and experience to work autonomously within a closely defined range of skilled operations involving known routines, methods and procedures, where a small amount of discretion and judgement is required in the selection of equipment, services or contingency measures. This person may conduct activities independently only within clearly defined contexts where there are clearly defined Standard Operating Procedures (SOPs) and relevant documented Guidelines for the activity, they are familiar with those SOPs, and where assistance is readily available should a non-routine situation arise.

A KAYAKING Guide (Flat & Undemanding Water) leads or guides dependent participants in KAYAKING activities. There is no intention of imparting skills or knowledge to participants beyond that which is necessary to enable their safe participation in the KAYAKING activity. At the end of a session or program with a Guide, the intent is not for the participant to have acquired the skills to independently participate in the activity

A KAYAKING Guide (Flat & Undemanding Water) may only conduct activities at sites for which documentation defining the key safety features and risk management procedures are available. Such sites will be characterised by flat & undemanding water.

A KAYAKING Guide (Flat & Undemanding Water) does not have the ability to adequately assess the suitability of a new facility / site and its characteristics or to independently develop procedures for the conduct of KAYAKING activities. They may work as an assistant with a more experienced leader in potentially non-routine or more complex activities and programs. A KAYAKING Guide (Flat & Undemanding Water) has the knowledge, skills and experience that enable them to:

- Plan for minimal environmental impact
- Undertake risk analysis of activities
- Interpret weather forecasts
- Guide outdoor recreation sessions
- Follow defined Occupational Health and Safety policy and procedures
- Facilitate groups and deal with conflict
- Respond to emergency situations
- Demonstrate simple KAYAKING skills to a high standard
- Perform deep water rescues
- Guide KAYAKING trips on Flat & Undemanding Water

- Perform white water rescues and recoveries

KAYAKING Instructor (Flat & Undemanding Water):

A person designated as a KAYAKING Instructor (Flat & Undemanding Water) facilitates skill transfer or development to participants in order that they may independently KAYAKING. This requires the instructor to be able to transfer required skills and knowledge, apply a variety of appropriate instructional strategies, and assess a participant's skill and knowledge acquisition during and at the end of a program or session.

KAYAKING Instructors (Flat & Undemanding Water) may only work at sites which have flat & undemanding water

A KAYAKING Instructor (Flat & Undemanding Water) has the knowledge, skills and experience of a KAYAKING Guide as well as additional skills and experience in training and assessment. A person at this level of competence may instruct participants to enable them to:

- Instruct a KAYAKING trip with participants on Flat & Undemanding Water
- Train small groups

KAYAKING Guide (Grade 2 Water):

A person designated as a KAYAKING Guide has the skills, knowledge and experience to work autonomously within a closely defined range of skilled operations involving known routines, methods and procedures, where a small amount of discretion and judgement is required in the selection of equipment, services or contingency measures. This person may conduct activities independently only within clearly defined contexts where there are clearly defined Standard Operating Procedures (SOPs) and relevant documented guidelines for the activity, they are familiar with those SOPs, and where assistance is readily available should a non-routine situation arise.

A KAYAKING Guide (Grade 2 Water) leads or guides dependent participants in KAYAKING activities. There is no intention of imparting skills or knowledge to participants beyond that which is necessary to enable their safe participation in the KAYAKING activity. At the end of a session or program with a Guide, the intent is not for the participant to have acquired the skills to independently participate in the activity

A KAYAKING Guide (Grade 2 Water) may only conduct activities at sites for which documentation defining the key safety features and risk management procedures are available. Such sites will be characterised by Grade 2 Water.

A KAYAKING Guide (Grade 2 Water) does not have the ability to adequately assess the suitability of a new facility / site and its characteristics or to independently develop procedures for the conduct of KAYAKING activities. They may work as an assistant with a more experienced leader in potentially non-routine or more complex activities and programs. A KAYAKING Guide (Grade 2 Water) has the knowledge, skills and experience that enable them to:

- Plan for minimal environmental impact
- Undertake risk analysis of activities
- Interpret weather forecasts
- Guide outdoor recreation sessions
- Follow defined Occupational Health and Safety policy and procedures
- Facilitate groups and deal with conflict

- Respond to emergency situations
- Apply complex inland KAYAKING skills on Grade 2 Water
- Perform deep water rescues
- Guide KAYAKING trips on Grade 2 Water
- Perform white water rescues and recoveries

KAYAKING Instructor (Grade 2 Water):

A person designated as a KAYAKING Instructor (Grade 2 Water) facilitates skill transfer or development to participants in order that they may independently KAYAKING. This requires the instructor to be able to transfer required skills and knowledge, apply a variety of appropriate instructional strategies, and assess a participant's skill and knowledge acquisition during and at the end of a program or session. KAYAKING Instructors (Grade 2 Water) may only work at sites which are up to and including Grade 2 water.

A KAYAKING Instructor (Grade 2 Water) has the knowledge, skills and experience of a KAYAKING Guide (Grade 2 Water), as well as additional skills and experience in training and assessment. A person at this level of competence may instruct participants to enable them to:

- Instruct a KAYAKING trip with participants on Grade 2 Water
- Train small groups

KAYAKING Guide (Grade 3 Water):

A person designated as a KAYAKING Guide has the skills, knowledge and experience to work autonomously within a closely defined range of skilled operations involving known routines, methods and procedures, where a small amount of discretion and judgement is required in the selection of equipment, services or contingency measures. This person may conduct activities independently only within clearly defined contexts where there are clearly defined Standard Operating Procedures (SOPs) and relevant documented Guidelines for the activity, they are familiar with those SOPs, and where assistance is readily available should a non-routine situation arise.

A KAYAKING Guide (Grade 3 Water) leads or guides dependent participants in KAYAKING activities. There is no intention of imparting skills or knowledge to participants beyond that which is necessary to enable their safe participation in the KAYAKING activity. At the end of a session or program with a Guide, the intent is not for the participant to have acquired the skills to independently participate in the activity

A KAYAKING Guide (Grade 3 Water) may only conduct activities at sites for which documentation defining the key safety features and risk management procedures are available. Such sites will be characterised by Grade 3 water.

A KAYAKING Guide (Grade 3 Water) does not have the ability to adequately assess the suitability of a new facility / site and its characteristics or to independently develop procedures for the conduct of KAYAKING activities. They may work as an assistant with a more experienced leader in potentially non-routine or more complex activities and programs. A KAYAKING Guide (Grade 3 Water) has the knowledge, skills and experience that enable them to:

- Plan for minimal environmental impact
- Undertake risk analysis of activities
- Interpret weather forecasts
- Guide outdoor recreation sessions
- Follow defined Occupational Health and Safety policy and procedures

- Facilitate groups and deal with conflict
- Respond to emergency situations
- Apply complex inland KAYAKING skills on Grade 3 Water
- Perform deep water rescues
- Guide KAYAKING trips on Grade 3 Water
- Perform a comprehensive range of white water rescues and recoveries

KAYAKING Instructor (Grade 3 Water):

A person designated as a KAYAKING Instructor (Grade 3 Water) facilitates skill transfer or development to participants in order that they may independently KAYAKING. This requires the instructor to be able to transfer required skills and knowledge, apply a variety of appropriate instructional strategies, and assess a participant's skill and knowledge acquisition during and at the end of a program or session.

KAYAKING Instructors (Grade 3 Water) may only work at sites which are up to and including Grade 3 water.

A KAYAKING Instructor (Grade 3 Water) has the knowledge, skills and experience of a KAYAKING Guide (Grade 3 Water) as well as additional skills and experience in training and assessment. A person at this level of competence may instruct participants to enable them to:

- Instruct a KAYAKING trip with participants on Grade 3 Water
- Train small groups

KAYAKING Skill, Knowledge and Experience Requirements

KAYAKING Guide (Flat & Undemanding Water):

Critical aspects of a KAYAKING Guide (Flat & Undemanding Water) experience, knowledge and skills:

- Ability to respond to emergency situations relevant to a KAYAKING activity in range of aquatic environments and situations.
- Application of risk analysis principles in a KAYAKING context
- Ability to identify, and plan for, basic requirements of a KAYAKING activity (i.e. equipment, food, water, clothing)
- Maintenance of a participant's physical and emotional safety during KAYAKING sessions in a diversity of situations (eg, different participant groups, different learning outcomes)
- Ability to plan, guide and evaluate KAYAKING sessions at a number of different locations to suit available resources, environmental limitations and different types of participant groups with differing needs and activity aims
- Establish and maintain positive group dynamics
- Knowledge of environmental impact issues associated with KAYAKING and methods to minimise impact
- Monitor and review minimal impact practices
- Knowledge of the implications of relevant Australian and international standards on equipment use and performance
- Knowledge of relevant state legislation impacting on KAYAKING activities
- Accepted industry best practise or recommendations(as specified in operating procedures, risk management guidelines, professional association's recommendations or current texts)

- Technical KAYAKING equipment knowledge
- Equipment usage in rescue situations
- First aid knowledge appropriate to the location
- Selection and use of equipment for KAYAKING

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of guiding a minimum of four (4) KAYAKING sessions (minimum of 2 hours per session) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external aquatic rescue training within the past 12 months, or participation in aquatic rescue of 'real' participants.

Newly trained outdoor leaders require verifiable evidence of guiding a minimum of six (6) KAYAKING sessions (minimum of 2 hours per session) at least two (2) different locations.

KAYAKING Instructor (Flat & Undemanding Water):

Critical Aspects of a KAYAKING Instructor (Flat & Undemanding Water) skills and knowledge include those of a KAYAKING Guide (Flat & Undemanding Water) **PLUS** the following:

Skills to:

- Recognise participants abilities and needs, in order to adapt the instructional session
- Assess the activity location of the site and its suitability for the conduct of the instructional session
- Apply the relevant legislation impacting upon the instruction or conduct of a snorkelling activity
 - Occupational Health and safety
 - Land and water management authorities
 - Local government
- Incorporate theories of Instruction applicable to a range of ages and learning abilities

Ability to demonstrate and / or teach the following:

- Apply knowledge of safety practices to plan and conduct a safe instructional session in accordance with risk management plans, industry guidelines and occupational health and safety requirements
- Demonstrate KAYAKING techniques or skills accurately
- Establish a positive learning environment
- Provide constructive feedback which enhances the participants learning
- Provide instruction in required knowledge and skills for KAYAKING

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of instructing or guiding a minimum of four (4) KAYAKING sessions (minimum of two hours per session; at least three sessions must be instructing) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external aquatic rescue training within the past 12 months, or participation in aquatic rescue of 'real' participants.

Newly trained outdoor leaders require verifiable evidence of instructing or guiding a minimum of six (6) KAYAKING sessions (minimum of two (2) hours per session; at least three (3) sessions must be instructing) at different locations.

KAYAKING Guide (Grade 2 Water):

Critical aspects of a KAYAKING Guide (Grade 2 Water) experience, knowledge and skills

- Ability to respond to emergency situations relevant to a KAYAKING activity in range of aquatic environments and situations.
- Application of risk analysis principles in a KAYAKING context
- Ability to identify, and plan for, basic requirements of a KAYAKING activity (i.e. equipment, food, water, clothing)
- Maintenance of a participant's physical and emotional safety during KAYAKING sessions in a diversity of situations (eg, different participant groups, different learning outcomes)
- Ability to plan, guide and evaluate KAYAKING sessions at a number of different locations to suit available resources, environmental limitations and different types of participant groups with differing needs and activity aims
- Establish and maintain positive group dynamics
- Knowledge of environmental impact issues associated with KAYAKING and methods to minimise impact
Monitor and review minimal impact practices
- Knowledge of the implications of relevant Australian and international standards on equipment use and performance
- Relevant state legislation impacting on KAYAKING activities
- Accepted industry best practise or recommendations (as specified in operating procedures, risk management guidelines, professional association's recommendations or current texts)
- Technical KAYAKING equipment knowledge
- Identify equipment usage in rescue situations
- First aid knowledge appropriate to the location
- Selection and use of equipment for KAYAKING
- Location knowledge
- Personal paddling skills to a high level of correctness on Grade 2 Water
- Swimming ability in paddling gear
- Stowing and waterproofing gear
- International river signals
- Communication and navigation skills relevant to Grade 2 Water
- Participant management
- Ability to read a river relevant to Grade 2 Water
- Kayak rolling skills

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of guiding a minimum of four (4) KAYAKING sessions (minimum of 2 hours per session) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external aquatic rescue training within the past 12 months, or participation in aquatic rescue of 'real' participants.

Newly trained outdoor leaders require verifiable evidence of guiding a minimum of six (6) KAYAKING sessions (minimum of 2 hours per session) at least two (2) different locations.

KAYAKING Instructor (Grade 2 Water):

Critical aspects of a KAYAKING Instructor (Grade 2 Water) skills and knowledge include those of a KAYAKING Guide (Grade 2 Water) **PLUS** the following:

Skills to:

- Recognise participants abilities and needs, in order to adapt the instructional session
- Assess the activity location of the site and its suitability for the conduct of the instructional session

- Apply the relevant legislation impacting upon the instruction or conduct of a snorkelling activity
 - Occupational Health and safety
 - Land and water management authorities
 - Local government by laws
- Incorporate theories of Instruction applicable to a range of ages and learning abilities

Ability to demonstrate and / or teach the following:

- Apply knowledge of safety practices to plan and conduct a safe instructional session in accordance with risk management plans, industry guidelines and occupational health and safety requirements
- Demonstrate KAYAKING techniques or skills accurately
- Establish a positive learning environment
- Provide constructive feedback which enhances the participants learning
- Provide instruction in required knowledge and skills for KAYAKING on Grade 2 Water
- River reading skills to select appropriate site and aid in hazard identification
- Kayak rolling skills

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of instructing or guiding a minimum of four (4) KAYAKING sessions (minimum of two hours per session; at least three sessions must be instructing) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external aquatic rescue training within the past 12 months, or participation in aquatic rescue of 'real' participants.

Newly trained outdoor leaders require verifiable evidence of instructing or guiding a minimum of six (6) KAYAKING sessions (minimum of two (2) hours per session; at least three (3) sessions must be instructing) at different locations.

KAYAKING Guide (Grade 3 Water):

Critical aspects of a KAYAKING Guide (Grade 3 Water) experience, knowledge and skills

- Ability to respond to emergency situations relevant to a KAYAKING activity in range of aquatic environments and situations.
- Application of risk analysis principles in a KAYAKING context
- Ability to identify, and plan for, basic requirements of a KAYAKING activity (i.e. equipment, food, water, clothing)
- Maintenance of a participant's physical and emotional safety during KAYAKING sessions in a diversity of situations (eg, different participant groups, different learning outcomes)
- Ability to plan, guide and evaluate KAYAKING sessions at a number of different locations to suit available resources, environmental limitations and different types of participant groups with differing needs and activity aims
- Establish and maintain positive group dynamics
- Knowledge of environmental impact issues associated with KAYAKING and methods to minimise impact
Monitor and review minimal impact practices
- Knowledge of the implications of relevant Australian and international standards on equipment use and performance
- Relevant state legislation impacting on KAYAKING activities

- Accepted industry best practise or recommendations(as specified in operating procedures, risk management guidelines, professional association's recommendations or current texts)
- Technical KAYAKING equipment knowledge
- Identify equipment usage in rescue situations
- First aid knowledge appropriate to the location
- Selection and use of equipment for KAYAKING
- Location knowledge
- Personal paddling skills to a high level of correctness on Grade 3 Water
- Swimming ability in paddling gear
- Stowing and waterproofing gear
- International river signals
- Communication and Navigation skills relevant to Grade 3 Water
- Participant management
- Ability to read a river inclusive of selecting appropriate sites and identifying hazards
- Kayak rolling skills

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of guiding a minimum of four (4) KAYAKING sessions (minimum of 2hours hours per session) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external aquatic rescue training within the past 12 months, or participation in aquatic rescue of 'real' participants.

Newly trained outdoor leaders require verifiable evidence of guiding a minimum of six (6) KAYAKING sessions (minimum of 2 hours per session) at least two (2) different locations.

KAYAKING Instructor (Grade 3 Water):

Critical Aspects of a KAYAKING Instructor (Grade 3 Water) skills and knowledge include those of a KAYAKING Guide (Grade 3 Water) **PLUS** the following:

Skills to:

- Recognise participants abilities and needs, in order to adapt the instructional session
- Assess the activity location of the site and its suitability for the conduct of the instructional session
- Apply the relevant legislation impacting upon the instruction or conduct of a snorkelling activity
 - Occupational Health and safety
 - Land and water management authorities
 - Local government bylaws
- Incorporate theories of Instruction applicable to a range of ages and learning abilities

Ability to demonstrate and / or teach the following:

- Apply knowledge of safety practices to plan and conduct a safe instructional session in accordance with risk management plans, industry guidelines and occupational health and safety requirements
- Demonstrate KAYAKING techniques or skills accurately
- Establish a positive learning environment
- Provide constructive feedback which enhances the participants learning
- Provide instruction in required knowledge and skills for KAYAKING on Grade 3 Water

In order to demonstrate currency, an applicant seeking registration must have verifiable evidence of instructing or guiding a minimum of four (4) KAYAKING sessions (minimum of two hours per session; at least three sessions must be instructing) in the past twelve (12) months. In addition, evidence must be supplied of 'in-house' or external aquatic rescue training within the past 12 months, or participation in aquatic rescue of 'real' participants.

Newly trained outdoor leaders require verifiable evidence of instructing or guiding a minimum of six (6) KAYAKING sessions (minimum of two (2) hours per session; at least three (3) sessions must be instructing) at different locations.