

Site Plan Sample Template

Route / Campsite / Float Plan

<Name of Route / Site>

Please use this template to create your own route / campsite / float plan for a site that you use or might use in the future

1. OVERVIEW

<insert general information on the site to assist those who may not have been there>

2. GETTING THERE

a. From nearest locality or town

<insert a clear description of how to get to the nearest vehicle access; make it clear and detailed enough that it could be read out to an emergency services person on the phone including the quality of the roads and whether a conventional vehicle can be used or not>

3. ACCESS TO THE SITE

<insert a clear description of how to get from the nearest vehicle access to the actual site including any hazards along the access route, details any locked gates (and where you might get a key), and details of any issues associated with the land manager or owner>

4. RISK MANAGEMENT

<insert notes and diagrams to link the site plan to the potential hazards identified in the Risk Management Plan AND the requirements of the Emergency Response Plan>

5. COMMUNICATIONS

<insert specific details of communication points>

6. SITE ACCESS – MAPS

<Provide at least one map to and of the site including hazards, prevailing weather conditions, water sources, access and egress points>